

Welcome to our office

Patient Name

We look forward to meeting you at your appointment

on _____ at _____

In order to better serve you please have the following items available upon arrival:

- enclosed Medical History form completed in black ink.
- a list of current medications, including over-the-counter medications, and
- current insurance cards so that we may copy them for your file.

As a courtesy to our office if you are unable to keep your appointment, please phone to inform the staff.

FINANCIAL POLICY

Thank you for choosing our office for your healthcare needs. We are committed to giving you quality patient care. We ask that you carefully read and understand the following financial information prior to your visit. Our staff makes every effort to verify your coverage before services are provided. We may ask you to pay an estimated amount at the time services are rendered based on the information received from your insurance company at that time. Medicare - We accept Medicare assignment. We have agreed in contract to accept the fees and to bill according to Medicare's allowed amount. All Medicare patients are responsible for the annual deductible and 20% of the allowed amount at the time of service. If you have a Medicare Supplement, which is part of Medigap, we will accept payment from that insurance company. All other Medicare Supplements will be filed as a courtesy to you. In the event we have not heard from your insurance company within 45 days, the balance will become patient responsibility. We expect payment for all deductibles, co-payments, and estimated patient responsibility at the time services are rendered.

Other Insurances – We are happy to file your insurance claim as a courtesy. You are responsible for deductibles, co-payments, patient responsibility, and non-covered services. We may collect your estimated patient responsibility at the time services are rendered.



Putting Quality into Practice

KNOW YOUR POLICY

Remember, your insurance policy is a contract between you and your insurance company. It is ultimately your responsibility to know and understand your policy coverage. Be aware that services provided may not be covered under your particular plan. Please contact your insurance company if you have any questions concerning benefits and coverage.

Visit our website: qualityphysiciangroup.com